

**BASE BID #1—CAPITATION FEE FOR EAP SCOPE OF SERVICES**

<b>Contract Period</b>	<b>Pricing Fee Basis</b>	<b>Amount</b>
<b><u>Three (3)-Years</u></b>	Per employee, per month	\$ _____ *
<b><u>Two (2)-Years</u></b>	Per employee, per month	\$ _____ *
<b><u>One (1)-Year</u></b>	Per employee, per month	\$ _____ *

*NOTE: The per employee, per month amount is inclusive of all overhead, profit, administrative fees, and direct and indirect costs. No other expenses or fees will be added to the stated per employee, per month amount.*

**BASE BID #2—FEE FOR EAP SERVICES BASIS**

Contract Period	EAP Services	Amount
<b><u>Three (3)-Years</u></b>	Counseling session—Per phone call	\$ _____
		\$ _____
	Counseling session—Person-to-person, per hour	\$ _____
	Consultation services to Board—Per hour	\$ _____
	Supervisory training session—Per hour, up to three (3) hours maximum per session	\$ _____
	Employee training session—Per hour, up to three (3) hours maximum per session	\$ _____
	On-site crisis counseling services—Per hour	\$ _____
	On-call service coverage—Annual basis	\$ _____
	Monthly newsletter—Annual basis	\$ _____
Employee training session—Per hour, up to three (3) hours maximum per session	\$ _____	

Contract Period	EAP Services	Amount
<b><u>Two (2)-Years</u></b>	Counseling session—Per phone call	\$ _____
	Counseling session—Person-to-person, per hour	\$ _____
	Consultation services to Board—Per hour	\$ _____
	Supervisory training session—Per hour, up to three (3) hours maximum per session	\$ _____
	Employee training session—Per hour, up to three (3) hours maximum per session	\$ _____
	On-site crisis counseling services—Per hour	\$ _____
	On-call service coverage—Annual basis	\$ _____
	Monthly newsletter—Annual basis	\$ _____
	Employee training session—Per hour, up to three (3) hours maximum per session	\$ _____

Contract Period	EAP Services	Amount
<b><u>One (1)-Year</u></b>	Counseling session—Per phone call	\$ _____
	Counseling session—Person-to-person, per hour	\$ _____
	Consultation services to Board—Per hour	\$ _____
	Supervisory training session—Per hour, up to three (3) hours maximum per session	\$ _____
	Employee training session—Per hour, up to three (3) hours maximum per session	\$ _____
	On-site crisis counseling services—Per hour	\$ _____
	On-call service coverage—Annual basis	\$ _____
	Monthly newsletter—Annual basis	\$ _____
	Employee training session—Per hour, up to three (3) hours maximum per session	\$ _____